

POLICY FOR REIMBURSEMENT FOR USE OF PRIVATE AUTOMOBILES

Effective January 1, 2010, reimbursement for authorized and approved use of private automobiles has been set at fifty cents (50¢) per mile for any mileage incurred after December 31, 2009.

Reimbursement should be requested on the proper Business Office form and be reported on a monthly basis.

Cross-References

Policy 6.07	Policy for Use of College-Owned Vehicles
Procedure 6.08	Procedures Governing the Use of College-Owned Vehicles
Procedure 6.08(a)	Authorization for Use of College-Owned Vehicles - Driver Review Record